

Wellspring Arts Trust

Registered Charity no. 1105245

13 Perrymead, Prestwich, Manchester, M25 2QJ

Phone: 0161 773 2664 Fax: 0161 773 8290 E-Mail: sally@wellspring.org.uk

GIFT AID DECLARATION

IMPORTANT
Please read the
notes overleaf

Regular Giving – Standing Order Payments

Details of Donor:

Title: _____ Forenames: _____

Surname: _____

Address: _____

Postcode (*must be completed*): _____

NB: Please notify any change of
address to the Trustees

I request that the Trust treat *all donations I have made since/..../.... and/or *all donations I make from the date of this declaration, until I notify you otherwise, as Gift Aid. (**delete as applicable*). I declare that I am a UK taxpayer.

Signature: _____ Date: _____

Standing Order Instruction

<p><i>Please write here the name and address of YOUR bank</i></p> <p><i>Your account details</i></p> <p><i>This is the account which will receive your payments</i></p> <p><i>Write here the amount you wish to pay, in numbers and words</i></p> <p><i>Write here the date you want the first payment to leave your account, and for how long you wish the payments to continue</i> <i>*delete as appropriate</i></p> <p><i>Sign here, then write your name and address so your bank can identify you correctly</i></p>	<p>To: The Manager _____ Bank plc</p> <p>_____</p> <p>_____</p> <p>Sort Code ____ - ____ - ____ A/c number _____</p> <p>Please pay Wellspring Arts Trust, sort code 16-28-23, Account 10097247</p> <p>The sum of £ _____ (in words _____ pounds)</p> <p>On _____ and each month thereafter for _____ *months/years or until I notify you in writing.</p> <p><i>This cancels any previous order for payments to Wellspring Arts Trust</i></p> <p>Signature _____</p> <p>Name _____</p> <p>Address _____</p>
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Please return this form to Wellspring Arts Trust, 13 Perrymead, Prestwich, Manchester, M25 2QJ
The lower part of this form will be sent on to your bank once the dates have been noted

NOTES:

1. You must pay an amount of income tax (at whatever rate) and/or capital gains tax equal to that tax that the Wellspring Arts Trust, and all other charities can reclaim on your donations on the tax year (currently 28p for each £1 that you give)
2. Please notify the trustees if you change your name or address while the declaration is in force
3. If in the future your circumstances change and you can no longer pay tax on your income and capital gains tax equal to the tax the Trust reclaims, you can cancel your declaration (see note 4)
4. You can cancel your declaration at any time by notifying the Trust – it will then not apply to donations you make on or after the date of cancellation or such later date as you specify
5. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return
6. The Inland Revenue requires that all payments made are in a verifiable form, i.e. cheque, standing order, named or numbered envelope, or are receipted